

# JSGS Internship Check List

Please complete this form and include it in your internship application package.

Full Name: \_\_\_\_\_

Student Number: \_\_\_\_\_ Campus: \_\_\_\_\_ U of R \_\_\_\_\_ U of S

Program of study (choose one): \_\_\_\_\_ MPA \_\_\_\_\_ MPP \_\_\_\_\_ MAEPA \_\_\_\_\_ Other

Citizenship Status (choose one):

\_\_\_\_\_ Canadian Citizen \_\_\_\_\_ Permanent Residence \_\_\_\_\_ International Student \_\_\_\_\_ Indigenous

Names of JSGS Faculty References:

1. \_\_\_\_\_ 2. \_\_\_\_\_

Please check all placements that you would prefer:

\_\_\_\_\_ Federal \_\_\_\_\_ Municipal

\_\_\_\_\_ Provincial \_\_\_\_\_ Other (ie: private sector)

\_\_\_\_\_ I am open to any opportunity

In which locations are you available for internship opportunities. Please note that most of the placements are in Regina:

\_\_\_\_\_ Saskatoon \_\_\_\_\_ Regina \_\_\_\_\_ In Saskatchewan \_\_\_\_\_ Outside of Saskatchewan

Please include all parts of the internship application in your submission. Submission deadline is 11:59 pm on February 1. All applications must be submitted electronically to [js\\_internship@uregina.ca](mailto:js_internship@uregina.ca). Please submit documents as word documents where possible. Applicants will be sent a confirmation email upon receipt of complete packages. Successful applicants will be contacted by email for an interview, which will take place in February or March. Complete internship details, including formatting requirements, are available online here: <http://www.schoolofpublicpolicy.sk.ca/students/learning-through-experience/executive-internships.php>

Application Checklist - Have you included your:

\_\_\_\_\_ JSGS Internship Checklist \_\_\_\_\_ Academic Transcript  
\_\_\_\_\_ Cover Letter \_\_\_\_\_ Photo  
\_\_\_\_\_ Resume \_\_\_\_\_ 500 Word Biography