

# Registration for TBC Employees

- **Delivery**

All Fall 2021 JSGS policy workshops will be delivered online. Each online workshop includes a live video session and an online curriculum that participants must complete the week prior to the live video session. The online curriculum may include videos, discussion questions, applied exercises, assignments, pre-reading, and recorded presentations.

- **Time commitment**

Each half-day workshop includes a 1-2 hour pre-workshop online curriculum and a 3 hour live workshop. Each full-day workshop includes a 2 hour pre-workshop online curriculum and a 6 hour live workshop. Participants must be able to attend both video sessions to receive credit for a full day workshop.

- **Who can attend?**

JSGS currently has a partnership agreement with several Treasury Board Crowns (TBCs), including Saskatchewan Crop Insurance Corporation, Saskatchewan Liquor and Gaming Authority, Tourism Saskatchewan, Saskatchewan Public Safety Agency, and the Financial and Consumer Affairs Authority. Each semester these TBCs nominate employees to participate in the program, and those participants are given access to a limited number of seats in each policy workshop.

TBC employees who are interested in attending the Policy Workshop Series can contact their supervisor or JSGS. Our target audience is public sector employees who are directly involved in various aspects of development and implementation of public policy or who manage and provide oversight of the policy process.

- **Registration process**

Registration for employees of the TBCs listed above is accepted through the **JSGS website**. The direct registration link will be sent to TBC participants the morning of the registration launch. Please note that cancellations must be received by email at least 24 hours prior to each workshop, or a \$100 cancellation fee will be charged.

- **Registration launch**

TBC registration will open on the **JSGS website** on **Monday, June 21 @ 1 pm**. Because TBC seats typically fill up quite quickly, we encourage you to register as soon as registration opens to avoid disappointment. Each workshop will have a waitlist, and cancellations will be filled on a first-come, first-serve basis.

- **Certificates**

Certificates of Completion are earned by attending the equivalent of six full days of training. Two half-day workshops equal one full day of training. Please note that online offerings of the policy workshop series are worth the same as in-person workshops. **Participants are responsible for tracking their completed workshops.**

- **Cost**

The cost of workshops will be covered by the JSGS and TBC partnership and funding agreement, so there is no direct cost to participants.

- **Additional Training**

JSGS also offers policy workshops for specific TBCs, ministries, departments, or organizations. If you are interested in organizing a workshop for your group, please contact [sharri.dewey@uregina.ca](mailto:sharri.dewey@uregina.ca)

**Additional questions about JSGS Policy Workshops can be directed to:  
Sharri Dewey, JSGS Program Coordinator: [sharri.dewey@uregina.ca](mailto:sharri.dewey@uregina.ca)**