JOHNSON SHOYAMA
GRADUATE SCHOOL OF PUBLIC POLICY
UREGINA USASK



Executive Education

Public Sector Workshop Series

Winter 2027

www.schoolofpublicpolicy.sk.ca



As a public servant, you need to be flexible, collaborative and well-informed about the political, legislative, and intercultural context of your work – especially given today's complex economic and social challenges. We are here to help.

Whether you seek development opportunities for yourself or your team, we encourage you to explore our spring workshop offerings. Each Public Sector Workshop includes a challenging curriculum, localized content, and solutions driven by experience and innovation. Supported by a comprehensive competency framework and taught by former senior public servants, the Public Sector Workshop Series will help you and your team build capacity.

Custom Training

In addition to the Public Sector Workshop Series, we also offer workshops for individual public sector organizations. You can choose from one of our pre-existing workshop topics, or we can customize course content to meet your specific learning needs. Contact us for information on availability and workshop pricing.

Certificates of Completion

JSGS offers Certificates of Completion to participants who complete 6 full days of training, including the introductory workshop, *The Role of the Public Servant*.

We have awarded certificates to over 900 public servants since 2010. For more information on the certificate, visit our website.

Our Facilitators

Our workshops are facilitated by JSGS Executives-in-Residence, who are all accomplished and experienced former senior public servants. It's more than just theory—our facilitators use real-life examples that public servants can relate to and learn from. Read our facilitator biographies on our website here.

Registration

Registration instructions are on page **15 - 17** of this brochure. You can also visit our Public Sector Workshop Series website.

Each Workshop Includes

- an asynchronous pre-workshop online curriculum;
- an interactive and discussion-based live workshop (online or in person);
- a curriculum that has been developed, reviewed, and tested by experienced public sector practitioners; and,
- applied learning components, such as exercises, simulations, role playing, and case studies.



The Art of the Briefing Note

January 7, 2027 - 9 am to 12 pm
Delivery: Online
Length: Half day
Includes: Online curriculum + 3 hour live workshop
Cost: $475 (+GST & PST)
Core competencies: Connection & collaboration (communications)

Writing a briefing note can be considered an art - it is not just a cut and dry writing exercise. This workshop provides public servants with practical and tested advice on how to write better briefing notes. You will learn about your audience and what their needs are, the why, how, and when of using briefing notes, and writing tips that will help you communicate more effectively. You will also gain experience applying this knowledge through a practical exercise.

By the end of this workshop, you will be able to:

- recognize the purpose of briefing notes as distinct from other forms of communication;
- identify the attributes of good briefing notes;
- consider your audiences' needs and adapt your briefing notes to that audience; and,
- apply tips and techniques to write better briefing notes.

Role of the Public Servant

January 12, 2027 - 9 am to 4 pm (1 hour break)
Delivery: Online
Length: Full day
Includes: Online curriculum + 6 hour live workshop
Cost: $595 (+GST & PST)
Core competencies: Evidence & strategic thinking: policy & context knowledge

The unique role of government has a significant impact on the structure and function of government ministries, crowns, and agencies. This workshop provides an introduction to that unique role and its influence on the processes of decision making and accountability in the public sector. It also presents practical tools to use when engaging in policy design and implementation. You will also explore and address challenges to creating good policy in today's complex context.

By the end of this workshop, you will be able to:

- identify the unique role and function of government;
- distinguish between the policy cycle and other related cycles within government;
- identify policy tools and when to use them;
- recognize how the role of government affects the policy process, the role of the elected, and the role of public servants; and,
- apply these principles to provide policy advice to decision makers.



Policy Development & Implementation

January 21, 2027 - 9 am to 4 pm (lunch provided)
Delivery: In-Person
Length: Full day
Includes: Online curriculum + 6 hour live workshop
Cost: $595 (+GST & PST)
Core competencies: Implementation & improvement (program & project management)

Policy development and implementation are often described as distinct and separate stages within the policy cycle. In practice, policy development and implementation are integrally linked. This workshop will cover topics related to both processes and will help participants to understand the relationship and interdependence between them. During the policy development stage, both political and technical issues have to be addressed. Political issues include linking with government goals, getting buy-in, and setting a vision. Technical issues include gathering evidence and data of what works, analysis and design of options, implementation planning, and public consultation.

By the end of this workshop, you will be able to:

- summarize the basics of the policy development and implementation process in the 21st century;
- describe the policy cycle and how it links to other cycles in government;
- identify a number of challenges and considerations you may encounter during the process; and,
- apply strategies and best practices to effectively address these complexities.





The Art of the Verbal Briefing

January 27, 2027 - 9 am to 12 pm
Delivery: In-Person
Length: Half day
Includes: Online curriculum + 3 hour live workshop
Cost: $475 (+GST & PST)
Core competencies explored: Connection & collaboration (communications)

To make progress in economic and social policy, it is important to define a preferred future. A preferred future gives context to immediate decisions, it sets a general direction, and it allows you to monitor progress. Knowing where you're headed also supports resilience and invites innovative and creative solutions. This workshop will get at the heart of strategic thinking so that public policy leaders can spend valuable energy on shaping their direction as they prepare strategies to get there.

By the end of this workshop, you will be able to:

- utilize tools to assess where you want to go before you embark;
- examine the importance of framing policy options and recommendations against a preferred future; and,
- consider what good looks like so you can assess progress and evaluate impact.



Strategic Collaboration

February 4, 2027 - 9 am to 12 pm
Delivery: Online
Length: Half day
Includes: Online curriculum + 3 hour live workshop
Cost: $475 (+GST & PST)
Core competencies: Connection & collaboration (communications & engagement)

This workshop assists leaders in sorting out competing expectations in order to work corroboratively to meet organizational objectives. You will explore the key principals of collaborative problem solving, including establishing and maintaining a positive culture, managing personality types, and guiding discussions to reach decisions.

By the end of this workshop, you will be able to:

- identify the key competencies for collaborative leadership;
- recognize the impact of personality types and bias on leadership outcomes;
- examine how aspects of organizational culture relate to the success or failure of collaborative efforts; and,
- apply strategies for building collaborative relationships in the workplace.

Foundations of Continuous Improvement

February 11, 2027 - 9 am to 4 pm (1 hour break)
Delivery: Online
Length: Full day
Includes: Online curriculum + 6 hour live workshop
Cost: $595 (+GST & PST)
Core competencies explored: Implementation & Improvement (Program & Project Management) and Evidence & Strategic Thinking (Policy & Context Knowledge)

Public servants are expected to deliver high-quality programs and services in environments that are increasingly complex and resource-constrained. Continuous improvement offers a practical, collaborative approach to meeting these challenges by helping teams understand what quality looks like, identify what gets in the way, and design better ways of working together. This workshop introduces the core principles of continuous improvement and explores what "quality" means in a public-sector context. Participants will learn to identify value and waste in their daily work, apply practical improvement tools, and understand why ongoing refinement is essential to effective service delivery. The session also emphasizes collaborative problem solving and the cultural foundations that allow teams to surface issues early and address them together.
By the end of this workshop, you will be able to:

- Define quality and understand the importance of continuous improvement
- Identify waste and value
- Apply the tools of continuous improvement
- Design and apply collaborative approaches to solving problems that your team faces in their daily work.
- Understand the approach to creating and sustaining a culture of problem seeking and problem solving



Leadership Accelerators, Derailers, & Paradoxes

February 24, 2027 - 9 am to 4 pm (1 hour break)
Delivery: Online
Length: Full day
Includes: LADP self assessment + online curriculum + 6 hour live workshop
Cost: $595 + $150 LADP = $745 (+GST & PST)
Core competencies explored: Implementation & improvement (leadership)

This workshop explores the topic of leadership by examining several research-based leadership practices: leadership accelerators that are important for success, dimensions of leadership motivation, leadership derailers to avoid, and paradoxes that leaders are often expected to navigate. You will explore each of these areas and learn specific tips and tools for each of them. You'll then apply what you've learned to a case study and generate an action plan to fuel your continued leadership growth.

By the end of this workshop, you will be able to:

- describe and summarize 12 leadership accelerators, 3 motivators, 5 derailers, and 12 paradoxes;
- interpret the results of your own leadership self-assessment to identify areas of strength and growth;
- apply tips and tools to real-world examples and challenges, including those you face in your own work; and,
- develop and execute an action plan to facilitate your continued leadership development.

Note: *The $150 fee for the pre-workshop LADP self-assessment is non-refundable.*





Motivate to Elevate: Advancing Public sector Teams

February 25, 2027 - 9 am to 4 pm (1 hour break)
Delivery: Online
Length: Full day
Includes: Pre-workshop assessment + Online curriculum + 6 hour live workshop
Cost: $595 + $150 Assessment = $745 (+GST & PST)
Core competency: Core competencies explored: Implementation & improvement (leadership)

This workshop explores how public sector leaders can effectively motivate people by applying David McClelland's 3 primary motives: achievement, affiliation, and power (Harvard, 1961). You will learn to identify motives in yourself and others, identify processes/systems within your organization that activate each motive, and generate new ideas for activating each motive. And, you will apply the motives to different workplace scenarios and generate action planning ideas for you to fuel your own growth in the future.

By the end of this workshop, you will be able to:

- identify McClelland's three primary motivators and their application to public sector work;
- assess your motivation profile and reflect on how it both helps and hinders your effectiveness;
- identify systems/processes in your organization that activate each motive;
- apply strategies to motivate different types of people to enhance engagement and performance; and,
- generate action planning ideas to fuel your future growth.

Note: *The $150 fee for the pre-workshop assessment is non-refundable.*



Strategic Thinking

March 4, 2027 - 9 am to 12 pm
Delivery: Online
Length: Half day
Includes: Online curriculum + 3 hour live workshop
Cost: $475 (+GST & PST)

Core competencies: Evidence & strategic thinking: policy & context knowledge

To make progress in economic and social policy, it is important to define a preferred future. A preferred future gives context to immediate decisions, it sets a general direction, and it allows you to monitor progress. Knowing where you're headed also supports resilience and invites innovative and creative solutions. This workshop will get at the heart of strategic thinking so that public policy leaders can spend valuable energy on shaping their direction as they prepare strategies to get there.

By the end of this workshop, you will be able to:

- utilize tools and practices of strategic thinking to identify, articulate, and plan for a preferred future
- analyze and assess policy options and recommendations against a preferred future
- formulate and begin to address key issues within your organization through strategic thinking.

Program Measurement & Evaluation

March 11, 2027 - 9 am to 4 pm (1 hour break)
Delivery: Online
Length: Full day
Includes: Online curriculum + 6 hour live workshop
Cost: $595 (+GST & PST)

Core competencies explored: Implementation & improvement (evaluation)

This workshop provides public servants with an introduction to the principles and purposes of program evaluation. We will teach you how to use logic models and how to identify the goals of programs, focusing on outcomes. We will discuss the merit and worth of programs and how to distinguish between program efficiency and program effectiveness, performance management, benchmarking, program review, and evaluation design. We will show you how program measurement and evaluation are used to improve program outcomes and enable programs to meet targets and achieve their purposes.

By the end of this workshop, you will be able to:

- recognize the basic elements of evaluation;
- distinguish between various evaluation types and their benefits;
- identify measures to assess the effectiveness of programs and policies;
- identify the pitfalls common to evaluation and measurement and how to avoid them; and,
- apply these principles to design and implement an evaluation strategy in your own work.



Writing for Government

March 25, 2027 - 1 pm to 4 pm
Delivery: online
Length: Half day
Includes: Required assignment + online curriculum + 3 hour live workshop
Cost: $595 (+GST & PST)

This workshop is billed and credited as a full day workshop for the required pre-workshop briefing note assignment.

Core competencies: Connection & collaboration (communication)

There are a number of considerations when crafting government documents. Writing for different audiences requires you to think about style, format, technical information, decisions required, and key messages. This introductory workshop will examine these considerations as well as tips and tricks to improve your writing. You will submit a briefing note assignment in advance of the live workshop, and facilitators will provide you with customized feedback on your writing. During the live workshop, you will explore key sections required in briefing notes and discuss material from the assignment to illustrate how to improve your writing skills.

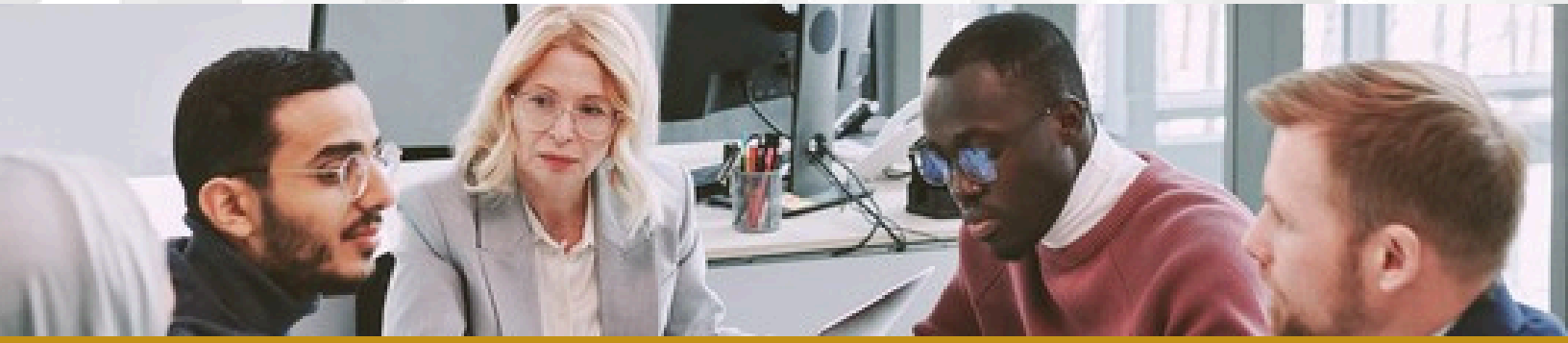
By the end of this workshop, you will be able to:

- identify tips and techniques to write better government documents;
- consider your audiences' needs and adapt your writing to those needs;
- apply strategies for effectively communicating information to your audience, especially technical or challenging subject matter; and,
- implement facilitator feedback and suggestions in future written documents.

Note:
You should complete The Art of the Briefing Note prior to attending Writing for Government, or have significant experience writing briefing notes.







Excellence in Public Sector Leadership (EPSL) Program

As public sector leaders move into increasingly complex roles more quickly, the EPSL helps them build the knowledge, confidence, and strategic perspective to succeed.

Develop self leadership and build upon this foundation by exploring how to effectively lead teams, promote service excellence, and achieve memorable results.

Get ready to level up

The **Flexible Pathway Option** is now available for learning at your own pace!

NEW

"Completing this leadership course has been a truly valuable experience. The knowledge and insights I gained have already started shaping the way I approach my role. I now feel better equipped with practical tools to support budgeting, enhance strategic thinking, and strengthen my ability to lead effectively. Most importantly, the course reinforced my commitment to being a more thoughtful, impactful public servant. I'm confident that what I've learned will continue to guide me as I grow in my leadership journey."

Kali McDonald, Manager, International Offices, Ministry of Trade and Export Development

Additional Programs for the Developing Professional

Help solve complex issues related to healthcare, poverty, climate change, governance and more by pursuing a Master's Degree, PhD, Graduate Certificate, or by enrolling in an Executive Education program!

Build a career that shapes the future.

JSGS Core Public Servant Competencies



The Johnson Shoyama School of Public Policy has a competency framework for the skills and knowledge we want to instill in students and participants of our executive education programs. This framework is a living document that evolves as the public sector and its needs evolve. As you will see, our workshops address multiple competencies and reflect the complexity and interconnectedness of public policy and administration issues. We share this framework to assist you in preparing your own learning and development plans. If you have any questions about this information, please feel free to contact us.

Core Competency #1: Evidence & Strategic Thinking

Policy & Context Knowledge	Economics & Finance	Statistics & Data
• understands the context and background of their policy area and that building a strong knowledge base is crucial in all areas of policy • has awareness of the history of the policy area and builds on lessons learned from the past • has a clear understanding and working knowledge of what it means to be a civil servant and how to support ministers and government • looks beyond the initial policy question to understand and address the real issues behind it	• works with economic advisors as an intelligent customer and commissioner of their expertise • can perform simple analysis and use the evidence supplied to develop high-quality policy advice • considers the importance of economic considerations and using public money effectively during policy development • understands the financial challenges and complexities behind the funding for the policy area and makes appropriate recommendations and decisions	• understands and can apply the basic processes required to develop a sound evidence base to support policy recommendations • commissions, understands and uses information from analysts, statisticians and social researchers to support policy design • understands both the benefits and risks of using data • makes effective use of experts to develop a sound evidence base to support policy recommendations

JSGS Public Sector Workshops Aligned with Core Competencies

• Comparative Public Policy • **Foundations of Continuous Improvement (pg. 5)** • Introduction to Access & Privacy • Introduction to Regulatory Compliance • Legislative Processes • **Policy Development & Implementation (pg. 4)** • Public Service: A Deeper Dive • **Strategic Thinking (pg. 7)** • **The Role of the Public Servant (pg. 3)** • Working with the Elected	• Budget Process & Financial Literacy • Treasury Board Simulation	• Evidence-Based Decision Making • Introduction to Access & Privacy • Research 101 for Public Servants

Core Competency #2: Connection & Collaboration

Communications	Engagement	Indigenous and Intercultural Responsiveness
• presents accurate, brief, clear arguments & options • tailors communications to its use and intended audience • is skilled in providing briefings • uses a range of methods to communicate persuasively	• engages and works in partnership with internal and external parties, including relevant experts • uses a range of user-centered design tools and techniques to assess user needs • engages effectively with intergovernmental counterparts • recognizes the unique rights of Indigenous peoples and engages accordingly	• values equity, diversity, inclusion as vital to achieving excellence, innovation, and creativity in the public sector • engages and sustains partnerships with First Nations, Métis and Inuit Peoples and their community members, Nations, and organizations • upholds evidence-based principles for equity, diversity, and inclusion actions • applies principles for EDI when planning and applying policy

JSGS Public Sector Workshops Aligned with Core Competencies

• Coaching Fundamentals • Evidenced-Based Decision Making • The ABCs of CDIs • **The Art of the Briefing Note (pg. 3)** • The Art of the Verbal Briefing • Writing for Government	• Collaborative Approaches to Wicked Problems • Collaborative Policy Management • Public Engagement: Practical Skills for Public Servants • **Strategic Collaboration (pg. 5)** • Tools for Building Alliances • Tools for Building Collaborative Partnerships	• Indigenous Economic Development • Indigenous Engagement

Core Competency #3: Implementation & Improvement

Program & Project Management	Evaluation	Leadership
• understands and can apply various Program and Project Management tools and methods to ensure successful delivery • understands the environment in which their policy will be delivered • delivers value for money even if not directly accountable for a budget • understands the importance of planning and monitoring their policy development	• understands and uses a range of evaluation techniques • understands the importance of varied viewpoints in policy evaluation • understands the importance of including how outcomes will be evaluated at an early stage of policy development • uses a range of techniques to plan and prepare for possible outcomes when their policy is implemented	• upholds integrity and other ethical considerations in their working context • mobilizes others to work for a shared goal • applies strategies for promoting innovation and guiding change • models respect for diversity

JSGS Public Sector Workshops Aligned with Core Competencies

• Business Case Analysis • **Foundations of Continuous Improvement (pg. 5)** • Policy Development & Implementation • Policy Implementation • Risk Assessment & Mitigation • Traits & Tools for Innovation • **Writing for Government (pg. 8)**	• Comparative Public Policy • Introduction to Regulatory Compliance • Learning from Failure • Performance Outcomes • **Program Measurement & Evaluation (pg. 7)**	• Coaching Fundamentals • Creating a Culture of Accountability • Empathy • Ethical Challenges in the Public Service • Innovation • Innovative Approaches to Wicked Problems • Leadership Accelerators, Derailers, & Paradoxes (pg.6) • Leadership Foundations • Leading Alignment for Public Sector Impact • **Motivate to Elevate: Advancing Public Sector Teams (pg. 5)**



PUBLIC SECTOR GOVERNANCE PROGRAM

LEAD FROM WITHIN

Winter 2027

Public boards play a critical role in shaping the quality of life in communities across Saskatchewan — and the public servants who support them are key to their success. Whether you provide oversight, guidance, or administrative support, strengthening your understanding of good governance can help you better enable boards to serve the public interest effectively.

Our three-day Public Sector Governance Program is designed to equip you with the practical knowledge, tools, and confidence needed to lead effectively. Strengthen your understanding of governance, enhance accountability, and make informed decisions that support better outcomes for the people and communities you serve.

This flexible online program combines self-paced learning—featuring engaging videos and interactive activities—with live webinar sessions. You'll have the opportunity to connect with experienced facilitators and peers, and explore how key governance concepts apply directly to your own board experience.

DAY 1
- Public sector governance
- Why have boards at all?
- Setting direction
- Roles & responsibilities

DAY 2
- Monitoring performance
- "Above board" behaviour
- Financial stewardship
- Reporting

DAY 3
- Risk management & mitigation
- Board culture
- Mitigating decision biases
- Putting it all together

Program Cost $2150 per person
(Exam and Certification included)

Fridays
Live Classes March 19, April 2 & 23, 2027

The JSGS Public Sector Workshop Series

We are pleased to release our **Winter 2027** brochure! **Registrations are processed through the JSGS Destiny One system**. Please read the instructions below.

Who can Attend?

- Any public sector employee can attend JSGS workshops, so feel free to share this information with colleagues.
- Public sector organizations include provincial, federal, and municipal governments, crown organizations, Indigenous organizations and governments, universities and other educational institutions, and non-profits. If you are unsure if you are eligible to attend, please contact us.

Delivery

- Our schedule includes a blend of online and in person workshop delivery. Please read the brochure carefully so you know the delivery format for your preferred workshops.
- All workshops include both a live workshop (online or in person) and an online curriculum that participants must complete the week prior to the workshop. The online curriculum can include videos, discussion questions, applied exercises, assignments, pre-reading, and recorded presentations. By providing online curricula for our workshops, we ensure that all participants have the same foundational knowledge going into the workshop, which allows us to spend time on more advanced and practical topics in the live session.
- All workshops take place in Saskatchewan time (or CST). Please note that Saskatchewan does not observe Daylight Savings.

In-Person Workshops

- In person workshops will be held at JSGS on the University of Regina's College Avenue Campus.
- On-site parking is available for $2/hour, and parking instructions and further information will be sent the week prior to each workshop.
- We are not able to accommodate any participants joining in-person workshops virtually.

Time Commitment

- Each workshop has two components: an asynchronous pre-workshop online curriculum, and a live synchronous workshop, which is either online or in person. Participants will complete the online curriculum the week leading up to the live session, and the completion time will vary, depending on the workshop topic and participants' learning preferences.
- To improve knowledge retention and get the most out of our training, we suggest taking your time with the online curriculum and setting aside several hours to complete it.
- For a half-day workshop, the live workshop is 3 hours long, and for a full-day workshop, the live workshop is 6 hours long. Participants must be able to attend the entire workshop to receive credit towards their certificate of completion.

Registration Fees

- Full-day workshops cost $595 per person (+GST & PST), and half-day workshops cost $475 per person (+GST & PST).
- **Tax exemptions will not be applied** at checkout for workshop and program purchases. If you or your organization is eligible for a tax exemption, you will need to submit a tax rebate through your own ministry or organization's internal process.
- The workshops *Leadership Accelerators, Derailers, & Paradoxes*, and *Motivate to Elevate: Advancing Public Sector Teams* include an additional and non-refundable $150.00 fee for a unique self-assessment, making the cost for these workshops $745 per person (+GST & PST).
  - Note that if you have to cancel from one of these workshops after paying for the assessment, you will still receive your assessment results.
- Registration fees are processed at the time of registration, and cancellations will be refunded in accordance with our cancellation policy, outlined on the next page.

JSGS Registration Information

Registration Launch

Registration for the Winter 2027 workshops will open on the JSGS website on November 17, 2026 @ 1 pm. As many of our workshops fill up quickly, we encourage you to register as soon as registration opens to avoid disappointment. Direct registration links will be sent to the JSGS Executive Education **MailChimp** list the morning of the registration launch and posted on our website. Supervisor approvals are not built into the process, so you will need to obtain the appropriate approvals before you register.

JSGS Executive Education Mailchimp Newsletter

In 2025, we moved to a JSGS EE newsletter format; if you want to ensure you continue to receive up-to-date announcements of our offerings, please sign up (**CLICK HERE**).

Registration Process

All individuals & organizations will use the JSGS registration system, Destiny One.

If you choose a workshop by following a JSGS link you have been emailed, or via our website:

- Click the link to the workshop you are interested in to go to the Destiny One site.
- Put the workshop you have chosen into your cart by hitting "Add to Cart".
- Click "Checkout".
- If you have a Destiny account, please sign in, or Create a New Account by filling in your email address and clicking, "Create Account".
- For new accounts, you will need to fill in your personal information.
- Once logged in or account created, you will be redirected to your cart. **Select payment method "credit card".** *NOTE There are no employer pay or group affiliation options for JSGS-EE registrations.
- Answer the Questionnaire.
- Click "Continue Checkout" and proceed to complete your credit card payment.
- You will receive your receipt and confirmation of enrollment via email.
- For new accounts, check your email for a link to set up your new account password.

Payment

All **payments must be paid in full at checkout by credit card**. There are no employer or group pay options available for JSGS registrations. Once payment is processed, you will receive a payment receipt by email.

Waitlists & Cancellations

- When you register for a workshop, you will receive an email from Destiny One indicating your confirmation of enrollment.
- If there are no more seats available, you will have an option to "Join the Waitlist" instead. If you are on a waitlist and a seat becomes available, you will be notified by email and have a 48 hour window to complete your registration.
- If you can no longer attend a workshop, it is your responsibility to cancel. Cancellations made before the cancellation deadline can be processed from your account in Destiny One.
- **Cancellations must be received eight (8) days prior to each workshop in order to receive a refund.** If you need to cancel after the deadline, we are happy to **accept a substitute**, even on short notice, but no refund will be issued.
- Please note that we enforce the cancellation policy, no matter the reason for the absence.
- If you provide eight (8) days or more notice of cancellation, your full registration fees will be refunded, except for the cost of additional assessments in the workshops *Leadership Accelerators*, *Derailers, & Paradoxes*, and *Motivate to Elevate: Advancing Public Sector Teams*.
- For all inquiries, email: jsgs.ee@uregina.ca

JSGS Registration Information

Attendance Data

- Destiny One tracks all workshops you complete beginning Winter 2025. Any workshops your completed prior to Winter 2025 are recorded in a separate database. We recommend maintaining a copy of your attendance in workshops prior to Winter 2025 until your graduate.
- Data transfer of your completed workshops prior to Winter 2025 is a manual process. Your file will be updated as you graduate, or as we have capacity to update files.
- Workshops completed prior to Winter 2025 are still included in certificates of completion.
- Confirmation of your completion of a workshop will be available through your Destiny One account, called a **Statement of Grade**. This file will be available by the end of the semester.

Certificates of Completion

- JSGS offers Certificates of Completion to participants who complete 6 full days of training, including the introductory workshop, The Role of the Public Servant. That is equal to 36 hours of full day (6.0h) or Half day (3.0h) workshops.
- Certificates are distributed annually each summer. If you have completed the required hours and workshops for your certificate, please apply before March 31.
- To apply for your certificate, visit our website.

For all inquiries, please email jsgs.ee@uregina.ca