



JSGS Internship Learning Plan

Date Prepared: _____

INTERN INFO

Intern Name: _____

Ministry/Organization: _____

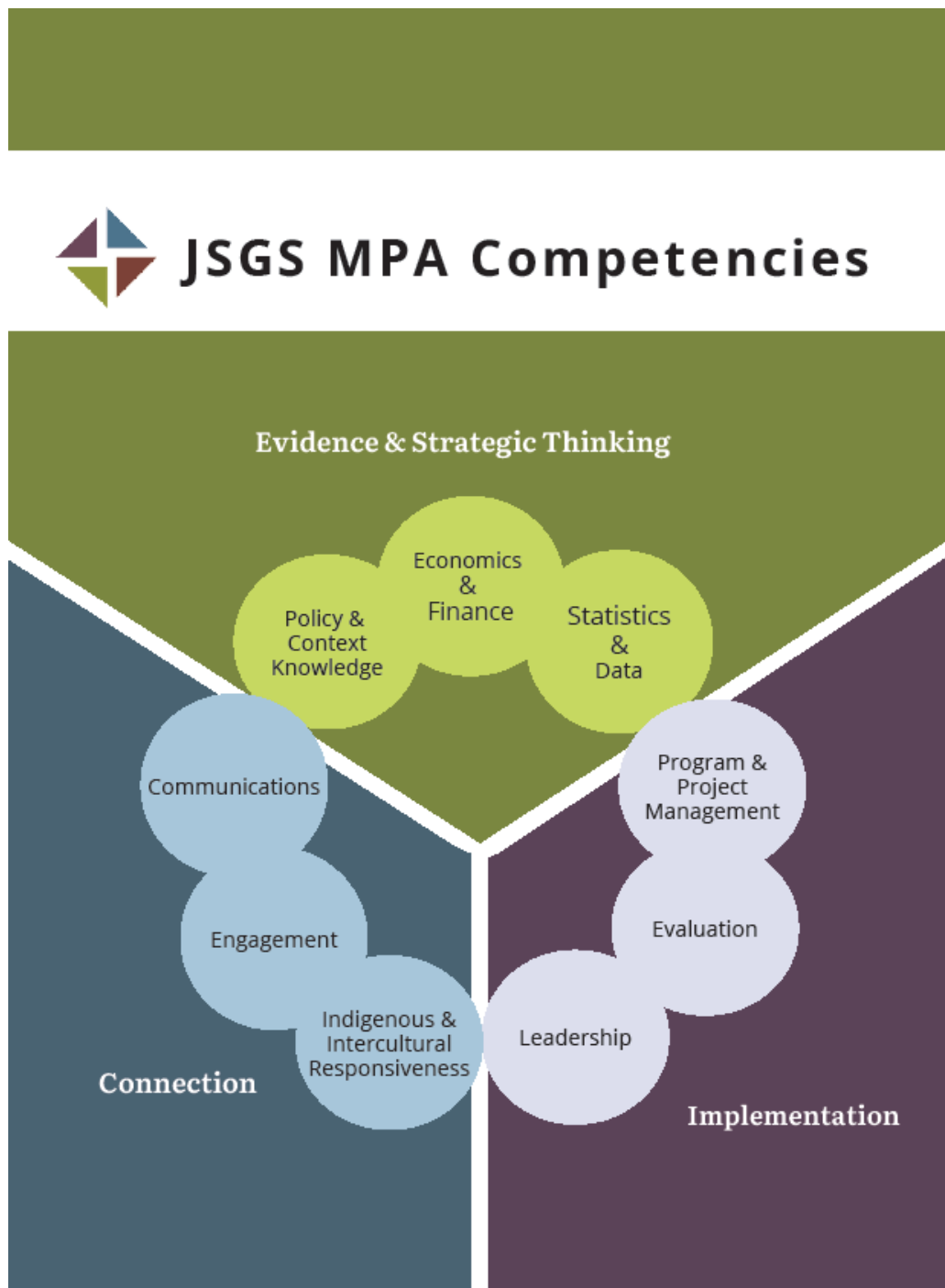
MENTOR INFO

Mentor Name: _____

Mentor Position: _____

JSGS Internship Learning Plan

A learning plan outlines a set of clear learning objectives and can serve as a starting point for mentors and interns to discuss and identify opportunities for the intern's learning. A learning plan serves as a benchmark from which to assess the intern's progress and it helps to ensure that the internship is meaningful for the intern. The PSC competency profiles and the JSGS competencies can assist you in determining three to five objectives for your internship. The following are the JSGS competency areas:





MPA Competencies

A JSGS MPA grad will be able to:

Policy & Context Knowledge

- Describe concepts key to public policy, including political systems, jurisdictional systems, & civil service
- *Apply a variety of policy analysis tools* strategically
- Critically examine a policy problem and source varied, relevant information on the problem

Economics & Finance

- Describe basic economic concepts & how they impact government & its stakeholders
- *Apply economic theories & evidence* supplied by economic advisors to develop informed policy advice
- Explain government budgeting processes & factors that impact them
- Identify the challenges & complexities inherent in public sector spending

Statistics & Data

- Identify & navigate useful sources of data for public sector decision making
- Commission & interpret data to create a sound evidence base for policy decision making
- Interrogate data, identifying potential weaknesses
- *Apply basic statistical tools & methods* to advance a policy process

Communications

- *Communicate effectively* through a variety of formats (including oral, written, & visual)
- Provide successful briefings with clear arguments & options
- Tailor communications appropriately to the audience

Indigenous & Intercultural Responsiveness

- Explain the history and lasting effects of colonialism & structural discrimination
- *Work effectively in diverse groups*, valuing diversity & inclusion
- Describe current Indigenous governance structures & issues & confidently inquire to gain understanding when required
- Apply intersectionality & principles of EDI when planning & applying policy

Engagement

- Identify relevant stakeholders & protocols for engagement with specific stakeholder groups
- Recognize the rights of Indigenous peoples & how they impact engagement processes
- *Engage effectively* with intergovernmental counterparts & relevant experts

Program & Project Management

- Compare various program & project management tools & methods
- Gather necessary context information to promote successful implementation
- Balance resource, budget, & workflow demands to *support program or project success*

Evaluation

- Acknowledge the importance of varied viewpoints in policy evaluation
- Describe the importance of including how outcomes will be evaluated at an early stage of policy development
- *Identify a range of evaluation models and approaches*
- Apply the logic model to a policy problems

Leadership

- Describe factors, including behavioural insights, that impact organizational decision making
- *Apply strategies for fostering an improvement culture*
- Uphold integrity and other ethical considerations in a work context

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LEARNING OBJECTIVES (List short & long term goals)	TASKS/ACTIVITIES (List tasks, activities, meetings, professional development opportunities and projects to be completed and due dates.)	LEARNING OUTCOMES (Demonstrate how learning objectives were achieved)

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Notes:

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