

The Johnson Shoyama Graduate School of Public Policy (JSGS) offers MPA and MPP students the opportunity to enhance their post-graduate experience with an internship in the federal or provincial public service, municipal or local governments, or non-governmental organizations.



▶ EXECUTIVE INTERNSHIP PROGRAM (EIP)

The Johnson Shoyama Executive Internship Program pairs MPA and MPP student interns with senior-level executives and focuses on developing of a high-quality mentorship experience. Throughout the duration of an internship, students gain the skills they need to thrive in a public service environment.

The many concrete benefits to interns in the program include valuable career preparation and experience, remuneration, the development of an extensive professional network, as well as accelerated professional growth and advancement.

Internship Goals and Objectives

The goal of each internship placement is to expose students to, and give them hands-on experience with a broad range of activities and

issues related to public administration, public policy analysis and evaluation.

Interns will apply their knowledge and skills and learn about processes through direct involvement in:

- > Planning, policy development and analysis;
- > Budget development;
- > Program development and delivery;
- > Research and evaluation; and
- > Strategic planning and reporting.

Internship Mentors

Mentors are recruited from the most senior levels of federal departments, provincial ministries, and other public and non-governmental agencies.

Examples of recent mentors include:

- > Rhonda Laing, Director, Policy, Planning and External Relations, Western Economic Diversification Canada
- > Tara Acoose, Manager of Community Opportunities, Indigenous Services Canada
- > David Boehm, Assistant Deputy Minister, Ministry of Advanced Education, Government of Saskatchewan
- > Denise Macza, Associate Deputy Minister, Ministry of Finance, Government of Saskatchewan
- > Wes Jickling, Chief Executive Officer, Innovation Saskatchewan
- > Michael Boda, Chief Electoral Officer, Elections Saskatchewan



"During my internship, I had the opportunity to collaborate with a talented group of policy analysts, business advisors, and communications advisors in ways that contribute to the development of Saskatchewan's economy and the wellbeing of the people who live here. I had a whole team of mentors who brought a wealth of talent and experience to every project, whether it was putting together a briefing note, meeting to determine priorities, or developing a list of stakeholders for upcoming consultations."

ERIC NEUDORF, 2016 FEDERAL INTERN, WESTERN ECONOMIC DIVERSIFICATION; MPP ALUMNUS, UNIVERSITY OF SASKATCHEWAN

"The internship has given me the opportunity to see how policies and programs are designed from beginning to end. Being able to work under the mentorship of senior government official has taught me the ins and outs of how government processes work. These are a couple things that you don't get from being in the classroom, I am leaving my internship feeling more confident in my competencies as I continue into future employment."

LY PHAM, 2018 PROVINCIAL INTERN, INNOVATION SASKATCHEWAN; MPA STUDENT, UNIVERSITY OF SASKATCHEWAN CAMPUS



Mentors share their knowledge and experience, provide direction and guidance, and design and monitor the placement to ensure it is rewarding and meaningful for all interns.

Eligibility Requirements and Application Process

To qualify for a JSGS internship placement, applicants must be a current (not graduated) JSGS MPA or MPP student with at least a 75% average and have completed 50% of their program prior to the start of the internship placement.

Students interested in pursuing a JSGS Executive Internship placement are required to apply to the program. Applications must contain:

- > JSGS internship application cover page checklist.
- > A professional cover letter and resume. In the cover letter, applicants are invited to briefly explain why they are interested in an internship.
- > Two academic references (from JSGS faculty members). Please note the school will contact faculty members for reference details, and students are just required to submit two faculty names.
- > A one-page biography (500 words or less) plus a photo (optional).
- > An examination of the student's academic standing. Applicants can access this information via their PAWS or U of R Self-Serve account.

Applications are to be sent electronically, via email attachment to the Student Experience Officer.

Application Deadline

Applications for internships are accepted from January 1 to February 1 annually.

Selection Process

The JSGS will perform an initial screening of the applications to ensure that all applicants have completed or are registered to complete 50% of their program. Students who meet the required academic standards will be invited to participate in an interview to further assess their competencies.

Interns will be selected on the basis of their academic performance, the quality of their application package and an in-person interview. The interview panel is comprised of representatives from both the school and employer organizations.

Successful candidates may be invited for a follow-up interview with a prospective mentor. At this point, the mentors will assess the suitability of the student(s) and if deemed a good fit, provide an initial verbal offer to the selected candidate.

Students who have successfully been awarded an internship will receive a formal contract from the JSGS Student Experience Officer between March and June.

Funding

Provincial, municipal and local government, and non-governmental interns receive a scholarship of \$25,000 for an eight-month internship (\$3,125 per month for the duration of the placement).

Federal interns are compensated at a rate of pay determined by the employer. Federal placement start and end dates may vary upon agreement from mentor and intern.

Interns are required to register in **JSGS 850: JSGS Executive Internship** course each semester they are in the internship program (e.g. Fall and Winter terms for eight month

internships that begin in September). Participation in the internship program entails a university-applied fee based upon registration in JSGS 850.

In-Program Support

During the course of the internship program, the Student Experience Officer holds monthly luncheons for the interns. These luncheons are an opportunity for interns to listen to and network with a guest speaker, and to connect with others in the program.

Contact

For more information on the Executive Internship Program, please contact:

Student Experience Officer

Phone: 306-585-5468

Email: js_internship@uregina.ca